



U VISA CERTIFICATION REQUEST

Information of Attorney/Agency

Firm/Agency:	
Name:	
Address:	
Phone:	
Email:	

Victim Information

Full Legal Name: As appears on Gov. ID	
Date of Birth:	
Other Names Used:	
Alien Number:	
Address:	
Phone Number:	
Languages Spoken:	
Re-Certification:	
Direct or Indirect Victim:	

Case No/Incident No: _____

Mail to Requesting Party/Agency Mail Directly to Victim

SPECIAL INSTRUCTIONS:

1. If an arrest has been made in the case, please email the completed request form and a government issued photo ID to DA-UVISA-REQUEST@jnsnashville.gov.
2. If an arrest was not made in the case, or the investigation is still open with MNPD, please email completed form to michael.spencer@nashville.gov or nathaniel.ellsworth@nashville.gov.
3. Please include a copy of a government issued photo ID with every application.
4. Please include the applicant's legal name in the subject line of each request.
5. If applying as an indirect victim, additional documents may be requested to show family relationship.
6. Please DO NOT provide supporting documentation for a request, only this form is necessary. We will notify you directly if additional information is needed.
7. We ONLY provide certifications for crimes that were adjudicated in Davidson County, Tennessee for U-Visa Certifications.
8. For a copy of the Certification Guidelines, please email any of the above listed individuals. They are also available on the USCIS website.
9. This Certification is only valid for **six months. If you have an expired certification, you will need to request a re-certification.**
10. In order to receive a re-certification, the expired certification will need to be returned to us prior to a re-certification being issued. Originals with a wet signature are required and copies of the old certification will not be accepted.